



Student Parking Application Request Form
BISHOP MOORE CATHOLIC HIGH SCHOOL
2019-2020 SCHOOL YEAR

For Office Use Only
Date Received

Parking is a privilege not a right. This privilege is extended only to those seniors and juniors who have the required number Community Service Hours submitted AND approved and the proper supporting documents.

Any **FULLY-REGISTERED** senior or junior for 2019-2020 who wishes to park on campus must turn in a completed Student Parking Application Request Form to be considered for a parking spot on the Bishop Moore Catholic High School Campus. ***Incomplete Parking Registrations will not be processed.***

Priority: Seniors must have at least 75 Community Service Hours submitted AND approved, and turn in a completed parking registration form and all required documents by May 31st, 2019. Spaces will **not** be reserved for seniors after May 31st, 2019.

Limited Availability: Juniors must have a total of 50 Community Service Hours submitted AND approved, and turn in a completed parking registration form and all required documents by May 31st, 2019. Junior parking requests will be filled after all senior requests are processed.

Parking Rules and Regulations:

Only vehicles officially registered in the Student Services Office may be parked in the BMCHS parking lot. Parking stickers are required and must be adhered to the assigned vehicle's windshield at all times. Stickers are not transferrable unless proper authorization is given by BMCHS.

1. ONLY students who have fulfilled all requirements, Community Service Hours submitted AND approved, and documentation are eligible.
2. Parking fee must be paid in full prior to space being assigned.
3. Only seniors and juniors have the privilege of parking on campus.
4. All driver/vehicle documentation is required each school year.
5. Students are NOT permitted access to their cars during the school day.
6. Registered vehicles must always be parked in the assigned numbered space.
7. ONLY the registered vehicle may be parked in the numbered space assigned to the student.
8. Vehicles approved have a sticker affixed to the bottom left corner of the driver's side front windshield.
9. Vehicles authorized to park on the BMCHS campus are not to park in the St. Charles lot at any time.
10. More than 9 unexcused tardies or absences in one semester for homeroom or any class may result in loss of parking privileges on campus.
11. Drivers are expected to drive with caution at all times while adhering to a 5 mph speed limit, wear seatbelts, refrain from the use of cell phones and not play music loudly while on campus.

Parking is a privilege. IT IS NOT A RIGHT!

Students may forfeit this privilege if they do not adhere to the above rules, and/or engage in behavior that is considered unsafe. A student's parking privilege may be revoked at any time if deemed appropriate by Administration.



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**PLEASE COMPLETE AND RETURN THIS PAGE WITH ALL DOCUMENTS ATTACHED
 NO LATER THAN MAY 31st, 2019 IN ORDER FOR APPLICATION TO BE PROCESSED.**

FORM AND DOCUMENTS ARE TO BE RETURNED TO THE STUDENT SERVICES OFFICE.

REQUIRED DOCUMENTS:

1. **Copy of the student's VALID Driver's License.**
 - a. A Learner's Permit is not acceptable and will NOT be considered for a parking space. If the student does not have a valid driver's license by May 31st the student must wait until they have a valid driver's license to apply. No exceptions will be made.
2. **Copy of the current vehicle insurance card of the vehicle for which a parking permit is being applied.**
 - a. Expired copies will not be accepted.
3. **Copy of the current vehicle registration of the vehicle for which a parking permit is being applied.**
 - a. If you are registering more than one vehicle for one parking spot, you must complete all information and attach the appropriate documentation for each vehicle.
 - b. Expired copies will not be accepted.
4. **A check for the appropriate amount:**
 - a. ONE vehicle \$250.00
 - b. Cost per each additional vehicle registered \$25.00

STUDENT INFORMATION

Student Last Name, First Name	Grade Please Circle		Student Driver's License Number
	11 th	12 th	

VEHICLE INFORMATION

VEHICLE #1 - \$250			
Make & Model of Vehicle	Year	License Plate Number	Color

VEHICLE #2 - \$25			
Make & Model of Vehicle	Year	License Plate Number	Color

ONLY FULLY-REGISTERED STUDENTS FOR THE 2019-2020 SCHOOL YEAR WHO HAVE COMPLETED THE REQUIRED COMMUNITY SERVICE HOURS AND SUBMITTED THE ABOVE DOCUMENTATION WILL BE ELIGIBLE TO PARK ON CAMPUS.	
I agree to abide by the rules and regulations for parking a vehicle on campus.	
Student Signature	Date

COST:	VEHICLE #1	\$250.00	VEHICLE #2	\$25.00	TOTAL

OFFICE USE ONLY

DATE RECEIVED	TIME RECEIVED	CHECK NUMBER	CASH	RECEIVED BY	SERVICE HOURS VERIFIED BY:
Other:					