

AT HOME LEARNING (VIRTUAL LEARNING)

AT BISHOP MOORE CATHOLIC

INTRODUCTION

The purpose of Virtual Learning days is to ensure learning continues on days when teachers and students are unable to physically be present at BMCHS. During Virtual Learning days, teachers provide instruction to students virtually. By that we mean that instruction is via the use of Schoology and in some cases enhanced by the use of other online platforms like Google and a variety of applications that our teachers and students are familiar with.

Online experiences may include but not limited to assignments posted via Schoology, individual or group work completed in Google (Docs, Sheets, Forms, Slides, etc.), viewing a short video and responding, discussion boards in Schoology, flipped classroom lessons, just to mention a few.

Despite the fact that teachers and students are not physically on campus at this time, class activities and assignments will continue to occur, and you as well as your students will take advantage of learning opportunities outside of the traditional school day.

This past week our teachers have spent hours collaborating with each other via Google Meet conferences and have attended various Professional Development opportunities in order to be well equipped for assuming a full time virtual teaching role.

Thank you for joining us as we now embark on this journey of Virtual Education. Our BMC team is committed to embracing Virtual Learning as an opportunity to continue to prepare our students academically and spiritually for their future in higher education and in life.

SCHOOLGY

Our teachers will continue to utilize Schoology as the main portal for course work. Each teacher has a folder on their course home page that is titled “Virtual Education”. Within this folder students will be able to find the Teacher Plan for the Week, a Weekly Folder, Daily Assignments and Alternative Assignment Folders.

Activities may include, but are not limited to the examples below:

Suggested Activities for Each Grading Category- Note that the grading percentages will be adjusted to reflect the activities required by Virtual Learning. Specific percentages for categories will be provided the second week of virtual learning.

Dailies	Alternative Assessments	Summative Assessments
Edpuzzle Reading Checks Flipgrids Discussions in Schoology IXL Worksheets Primary Source Document Review Labs	Research Paper Educreations Explain Everything DBQs FAQs SAQs	Details will be forthcoming regarding Summative Assessment options. Our teachers are exploring a variety of options that will allow for skill mastery as this category will be adjusted.

OFFICE HOURS SCHEDULE

Students will be expected to take advantage of a 60-minute time period when teachers will be responding to messages. Students must message teachers via Schoology if they have any questions.

Our Virtual Learning days will be organized using an A-B scheduling format.

- Periods 1, 2, 3 and 4 will be on Schedule A - Monday & Thursday
- Periods 5, 6, 7 and 8 will be on Schedule B - Tuesday & Friday
- Schedule for A & B Days will alternate with Wednesday being a “Study Hall”

Wednesday is a day for students to complete work, correspond with teachers and participate in any school related activities that the teachers have posted.

Teachers will be in communication with students during this day to also assist them with any instructional issues.

See the schedule students will follow below:

The school day for a teacher will be from 9:00 AM - 3:00 PM which will allow for the schedule below and provide additional time for any other instructional related matters.

Students should be ready to begin their day at 9:00 AM, as teachers will be expecting them to check in each Office Hour.

OFFICE HOUR ORGANIZED BY CLASS PERIOD SCHEDULE

Period	Monday/Thursday A	Period	Tuesday/Friday B	Wednesday
1st	9 AM-10 AM	5th	9 AM-10 AM	Decided by the individual Teacher between 9:00 AM – 3:00 PM
2nd	10 AM-11 PM	6th	10 AM-11 AM	
3rd	12 Noon -1 PM	7th	12 Noon -1 PM	
4th	1 PM- 2 PM	8th	1 PM-2 PM	

OFFICE HOURS - STUDENT ATTENDANCE AND PARTICIPATION

Our Virtual Learning will build on teacher in-class participation as this is critical to learning. Students are expected to fully participate in the Office Hours Virtual Learning time as it is necessary for student learning to occur. Our goal is to maintain the same level of instruction and interaction between teachers and students as is experienced during a traditional school day.

Teachers will be available to answer students’ questions throughout the duration of the 60 minutes.

ATTENDANCE

We will be expecting each student to check in during each Office Hour (period). Students will be guided as to how to complete an attendance check-in by their teachers. This information will be available in Schoology.

Teachers will email parents via Gmail and copy the school counselor when students do not respond to three attendance check-in responses.

ASSIGNMENTS, ASSESSMENTS, AND FEEDBACK

Both the teachers and the students have roles in the process of Virtual Learning, the exchange of information is critical for learning to occur. Outlined below are the expectations for how we will navigate the exchange of information.

1. Teachers will have the “Plan for the Week” available to students on Schoology no later than 9:00 AM on the first day of the week.
2. Teachers will provide feedback to students in a timely fashion during the scheduled office hour times.
3. Teachers will post grades (RenWeb) weekly beginning the week of April 6th.
4. Correspondence with students will be only via Schoology by using the messaging feature.
5. Correspondence with parents will be via Gmail and copy the school counselor.

STUDENTS WITH ACCOMMODATIONS

The BMCHS Academic Support team will continue to be available to support students virtually as well as working with teachers to ensure all students have access to materials and the support needed to be successful.

Our team will continue to work collaboratively with teachers and the guidance department to support students. Students who are in co-taught classes will continue to have access to both of their teachers through Schoology. Students may message the academic support teachers through Schoology.

In addition to working with specific teachers, the Academic Support Teachers will also be available to assist all students. Support teachers can help by reviewing concepts, answering questions, providing resources, helping with organization, or with an assignment. In addition online meeting times to check in with students may be scheduled on an as needed basis.

Our Academic Support Team may be reached if you have any questions or concerns, or you may reach Mrs. Guthrie, Director of the Academic Support team at guthriec@bishopmoore.org.

GUIDANCE TEAM

Our school counselors will be available and accessible via email on a daily basis. Should you need to reach a school counselor for any reason you can email them and/or leave a message on their voicemail. Counselors are available to work with the students and help them navigate this new format of learning.

ADMINISTRATION

The administrative team will be available on a daily basis. If a student is struggling or you need support with anything, email the appropriate department. All of us are here to support our students and families in any way possible, so do not hesitate to reach out.

CAMPUS MINISTRY

Campus Ministry continues to walk with our students and families of Bishop Moore. Although we are apart physically, we remain united in prayer as one Bishop Moore Catholic community. Campus Ministry is here to ensure that students' continue to receive the full Bishop Moore Catholic experience of personal, spiritual, and intellectual growth, whether in person or online.

We will be sharing helpful resources through the weekly Bishop Moore email and reach out to you on a regular basis with reflections as well as creative and practical tools you can use with your family at home. Every weekday at 11:00 AM, the Campus Ministry team will spend time praying for everyone in our community. If you have any specific intentions, please let us know so we can pray for them. You can email us at campusministry@bishopmoore.org with your intention.

Next week we will be posting information on Schoology about virtual small groups and other ways students can continue to connect with their campus ministers and one another to keep growing in faith and community.

The Campus Ministry team remains fully dedicated to ensuring our students have the opportunity for high quality faith formation to help them become the person God created them to be. Please know that you are always in our prayers. Saint John Paul II said, "Remember that you are never alone, Christ is with you on your journey every day of your life".

<p>Begin your day with prayer</p> <p>Support each other during this unprecedented time, build positive memories as family time is available.</p> <p>Set a routine and a space for school work will be completed</p> <p>Set time to review work progress made and daily accomplishments</p>	
PARENT	STUDENT
<ul style="list-style-type: none"> • Take an active role in helping your child process this new learning experience • Encourage physical activity and/or exercise • Remain mindful of your child’s stress or worry • Monitor screen time so that all social media interactions are positive, productive and safe 	<ul style="list-style-type: none"> • Complete all assignments and observe deadlines • Communicate proactively (via Schoology using the messaging) with your teachers if you cannot meet deadlines or require additional support • Do your best to complete each assignment, always with integrity and academic honesty • Comply with the Diocese of Orlando /BMC’s Acceptable Use Policy and Student Code of Conduct

If you have questions about...	See below....
course, daily plan, assignment or any course related issues	<ol style="list-style-type: none"> 1. Check Schoology – Virtual Learning Folder on the Main Course Page Parents who have not activated their Schoology parent account may email BMCHStech@bishopmoore.org 2. Email the Course Teacher - Faculty will be available via email Monday-Friday between 9:00 A.M. - 3:00 P.M. Teachers will respond the next day to emails received after 3:00 PM. Teachers will also be available during their scheduled Office Hours as per the published schedule.
materials needed	Students should have: their fully charged I-pads. Individual teachers may utilize apps and other platforms/resources that the students are familiar with or will be introduced to. As a 1:1 school our students are very familiar with technology use.
a personal, academic or social-emotional concern	Email your student’s school counselor You may see the counselor name under advising in RenWeb
grades	Login to RenWeb Facts
communication guidelines	Teachers/Students will exchange information using the message option Schoology. Parents/Teachers will exchange information using Gmail. Teachers will send general messages/group communications via RenWeb.