Constitution of the Drama Club

Bishop Moore Theatre Company of High School

Adopted September 2010 by one Sarah B. Goley

Mission Statement: The mission of the Drama Club remains to provide professional development and events for students interested in stage performance, stage lighting, set design and construction. The Drama Club remains an equal opportunity for anyone with an interest in any aspect of theatre. Students have the opportunity to be trained in the areas of stage management, acting, dancing, singing and all the technical aspects of theatre. Every aspect and faucet of a production remains equally important for true success, meaning there are so many different ways to contribute and be involved. Bishop Moore Catholic High School focuses on theatre education in order to create community, ignite passion & imagination and foster discipline. Our ultimate Drama Club goal aspires to produce creative and professional quality theatre in our school & local communities.

I. Name

A. The name of this organization shall be The Drama Club.

B. The name may also be called The Bishop Moore Theatre Company.

II. Purpose

A. To produce plays at Bishop Moore Catholic High School.

B. To promote theatre in high schools.

C. To provide service to the school and the community.

III. Membership & Participation

A. Membership is open to all students interested in Performing Arts who attend Bishop Moore Catholic High School.

B. The Program shall cooperate with all other departments and clubs in the school in helping them with their programs in any way it can.

C. Any Member who causes deliberate dissension or disruption with conduct unbecoming of members of the Drama Club at any production, event or business meeting may be denied participation in activities by the Program director for just cause. However, neither the term of the student’s subscription to Dramatics magazine nor the student’s paid induction into ITS or Drama Club will be
affected. Any member requesting reinstatement of participation rights may have them restored with only the consent of the Program director per the EDTA & ITS constitutions.

IV. Officers/Council

A. The officers/Council Members for this organization shall be President, Vice President, Secretary, and Historian and Public Relations.

B. Duties: Troupe officer/Council Members duties are defined below. The Program director may assign other duties…

1. The President presides at all meetings, appoints all standing and special committees, and directs and supervises Program activities.

2. The Vice-President presides in the absence of the president and is responsible for overseeing fundraising as well as management of end of the year activities.

3. The Secretary keeps the records of meetings and attends to Program correspondence.

4. The Historians, keeps pictures, news clippings, posters, programs, etc. & ensures the ‘production framed posters’ outside the Drama Room are done before the start of the next production.

5. Public Relations ensure a happy and healthy environment with new inductees or members, also known as our ‘recruiter’. May answer any questions new members might have and resides as welcoming committee for Drama Club.

C. Officers/Council Members must have been a member of the organization for at least one year prior to taking office.

D. Officers/Council Members must maintain a 2.5 average.

1. The President must maintain a 3.0 average.

2. Officers/Council Members whose grades fall below average will be put on academic probation for the 9 weeks period following their drop. After this time if the officer/Council Member fails to pull their grades up, they will be terminated.

E. The behavior and influencing activities of officers/council Members are held in a higher regard due to the status and leadership in which they withhold in the Drama Club. Adherence to School Code of Conduct and Section III.C concerning
Membership & Participation remains strictly mandatory and any discretion or just cause within any of those rights can be punishable through suspension of position leading up to termination upon the accordance of the Program Director.

F. The sponsor according to need may appoint additional offices.

G. Officers/Council Members are required to work ten hours on Productions.

H. The office of President must be held by either a Junior or Senior.

V. Elections

1. Candidates are nominated through an Officer’s Candidacy Petition.
2. Elections are to be held a minimum of one week prior to the annual banquet and/or Gala.
3. To gain office, a candidate must have the majority of the ballots cast in their favor.
4. Only dues paying club members and Thespians may vote.
   A. Candidates for initiation (neophytes) are permitted to vote.
   B. Seniors are permitted to vote.
5. Officers/Council Members will take office at the installation ceremony or on July 1 of the term of their candidacy.
6. If a candidate is unable to complete their term, a new officer may be nominated from the floor and must be voted on by the membership.
   A. A majority of the vote is required to succeed to office.
   B. The Vice President will fill the office of President and a new candidate for Vice President will be nominated.

VI. Committees

A. Standing committees will be activities, public relations and fundraising.

B. The Sponsor or the President may appoint additional committees.

VII. Order of Business
A. The order of business shall be

1. Call to order
2. Reading of the minutes of the previous meeting.
3. Activities report.
4. Public relations report.
5. Fundraising report.
6. Old business.
8. Adjournment.

B. The President or the Sponsor may choose to amend the order of business.

VIII Quorum

A. Elections/voting may only occur if a quorum is achieved.

B. Quorum is determined to be ¾ of the membership.

IX. Dues

A. Dues are $100 in Ad sales plus additional fees relating to productions.

B. Drama Club dues must be paid each academic year.

C. Members are required to work eight hours on Productions (must be served consecutively with 10 hours for officers equaling 18 hours total, if a Thespian then 33 hours total).

X. Meetings

A. Meetings are designated as productions and orders of business arise.

B. If meetings fall on a holiday, the date may be amended by the President with approval of the Sponsor.
XI. **Conflict Resolution**

A. It is vital that all parties approach meetings in a professional and respectful manner. The Program director is in the best position to see the big picture for the club and program, and it's important for students and families to respect the authority and responsibility of the position.

B. In the event issues/conflicts arise between a Member and the Program director that cannot be solved through communication between the two parties, the issue should be resolved with the school administration as indicated in the handbook.

XII. **Amendments**

A. Amendments may be made to the Constitution by a ¾ vote of the membership.

B. Amendments will become effective at the meeting that follows the vote:

- **Amendment 1**: Officer/Council Member must be enrolled in a Drama Class. (Adopted 05/09) Stricken 08/13 as per enrollment set at Bishop Moore Catholic High School for the academic 2013-2014 school year.

- **Amendment 2**: The office of President may only be an upcoming Junior or Senior. (Adopted 05/09)

  **Amendment 3**: An officer must participate in all fundraisers and all events meaning they must perform in event or dedicate hours to its materialization. (Adopted 05/09).

- **Amendment 4**: The office of historian may be held by a rising sophomore to a rising senior. (Adopted 05/15)

- **Amendment 5**: Any missing deadline by troupe advisor will immediately result in a 3 school day suspension grace period. All suspensions done at the discretion of the Troupe Advisor and Sponsor.

  - Ad Sales: Production Role, Officer and Gala award eligibility will be forfeited.
  
  - Production Contract: Production Role forfeited.
  
  - Fundraiser Money: Officer and Gala award eligibility and payment due within 1 week or membership revoked with no refunds. %50 Monetary Reinstatement. (Adopted 08/22/2016)

- **Amendment 6**: The office of Secretary will be counting the Thespian points for the entire Troupe after each production/event. (Adopted 04/17)
Amendment 7: To ensure the productivity and integrity of the council for the benefit of the entirety of the Drama Club, any one officer may be subject to a 60 day period of probation (disciplinary watch) and potential eviction from office if it is observed that the aforementioned officer is inefficiently discharging their duties or has violated the Constitution of the Bishop Moore Drama Club or the Bishop Moore Student Handbook. An officer can be subject to probation if the following criteria is met:

- At least two current officers propose the probation of an officer to the sponsor. This proposal must be accompanied with tangible evidence (i.e. pictures, social media posts, audio recordings, video recordings, detention slips, letters, etc.) or at least three eyewitness accounts that the nominated officer has violated the Constitution of the Bishop Moore Drama Club or the conduct regulations explicitly stated and implied in the Bishop Moore Student Handbook (i.e. conduct on and off campus [representation on the outside directly translates to representation in the inside], substance abuse, social media, etc.). Upon receiving the plea, the sponsor may either approve or deny the initiation of probation for the nominated officer.

- If an officer is subject to a 60 day period of probation, the officers who proposed the punishment shall remain anonymous and the officer under probation shall remain anonymous except to the sponsor. The sponsor shall privately speak to the officer under probation and inform them of the reason(s) for their probation and the rules they must abide by during that time. The rules of probation are:

1. It will last sixty days starting from the date that the officer is informed they are under probation and end on the sixtieth calendar day (not sixty school days).

2. The officer under probation shall not be allowed to commit an offense similar to the one that directly caused probation nor shall they be allowed to violate any guideline within the Bishop Moore Student Handbook or clause within the Constitution of the Bishop Moore Drama Club. If a similar offense or violation shall occur, the officer shall immediately be removed from office and the vacancy shall not be filled.

3. Should the officer maintain their status in the Bishop Moore Drama Club council after their probation period has ended, no further punishment shall be required. If the same officer is subject to probation again, the same rules stated above shall apply, but the length of time shall be altered. The probation shall instead last for the remainder of their term.
4. If the officers cannot provide tangible evidence or at least three different eyewitness accounts to the sponsor that another officer has committed an offense, the plea for probation shall not be regarded.

5. If an officer is observed to request the probation of another officer on the basis of prejudice, the request shall not be met and the sponsor shall decide an appropriate punishment should they feel it is required.


*If any occasion of bullying is conducted by an officer, it will lead to their immediate removal from office without any consideration of probation. Bullying will never be tolerated.* (Adopted 09/20)